Student Plans

The status of a student plan is determined by the start and end date of the plan.

- Active – the current plan used day-to-day to support the student
- Draft – a plan being prepared to support the student in the future
- Previous – a plan used to support the student in the past

A Draft Plan is created for a student upon enrollment in Student Services. If the start date is a current or past date and the plan has been saved, the Plan will be Active.

Completing a Plan (You must be in Student Services View to work on a Plan)

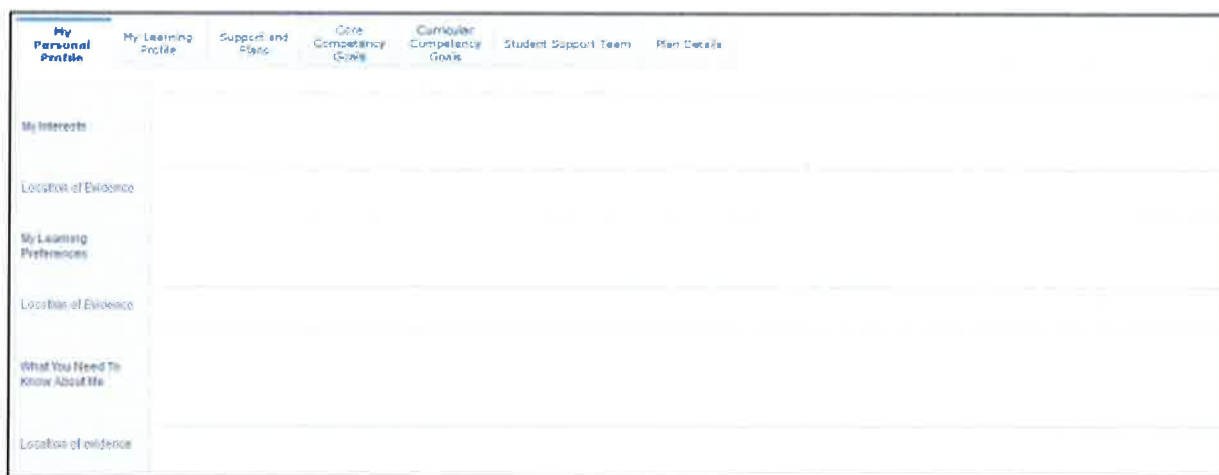*Student Services – District/School > Student > Plans > Details*

Student Services – District/School > Plan > Details

The Data Dictionary icon 📖 can be used to view Inclusive Education plans, as well as Competency Based plans.


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a-z    ili    ≡    [📖]

  All
✓ Competency Based Plan
  BC IEP
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There are seven tabs in the Plan Details screen, as detailed in the following sections. All or a portion of the information can be completed as is appropriate for each student. Information can be added in any order, at any point in time.

1. Personal Profile Tab

- Have the student describe himself/herself in these areas. If you are unable to obtain student input (orally, in writing, or through pictures as appropriate) you may refer to parent and teacher input.
- If there are videos, pictures, or media about the student please indicate where to access them and/or include a URL link.

2. My Learning Profile Tab

- Core competencies are sets of intellectual, personal, and social proficiencies that all students need to develop.
- Select which area each strength and stretches are for.
- "Thoughts from my team" checkbox is used to indicate that the Learning profile was completed by the team members rather than in the student's own voice.
- Check the "My Focus Area" to indicate the competency that the student focus is on. Students may need guidance with this, depending on their ability.

3. Support and Plans Tab

- Add Support category, type and description.

- Universal Classroom supports are supports that could be made available to any student to foster greater inclusion in the classroom. List supports here that are particularly helpful for this specific student.

- Essential Supports are identified through psycho-educational and/or medical testing and are necessary in order for the student to access the curriculum. They may require the use of technology or the direct involvement of specialist support staff.

- The Supplementary Plans are recorded here but are not attached. Optionally, enter the date that the plan was written. Refer to the student's confidential file to view the additional plans. Additional Supplementary Plan types can be added to the District reference table for Supplementary Plans by persons with District Support (Help Desk/Level 1) role.

- Enter Additional Comments as necessary.

4. Core Competency Goals Tab

- Add Core Competency Goals as required. As many goals can be added as required.

- You may select a goal or personalize it in relation to your student. This should be based on the student's identified focus area and their stretches in the "My Learning Profile" section.

Competency Based IEPs

- Click the Add button and the following input screen displays:

- **Goal Number** – *Required* – *Must be entered first* – *Must be unique.* For Core Competency goals preface the goal number with CC to differentiate between Curricular Competency goals. Eg. CC1.

- **Core Competency Area** – Select from the list

- **Facet** – Select any number of facets by using the Q

- **Core Goal** -- Use the ◄ to expand the Competency Area Bank. Add to or edit the Core Goal as required. ► will hide the selection screen.

- **Objectives** – Create a student-specific measurable objective related to the goal. (eg. obtained through evidence, data collection, student reflection, observations, etc).

- **Strategies** - Enter instructional resources, activities and staff that will aid the student in achieving the objective and explain how they will be used.

WRITE YOUR BASELINE DATA INTO THE OBJECTIVE AREA

Objective

I can request items that I want.

October 2018:
I use point and make sounds when I really want something. When with adult he

February 2019:
I am more willing to use my talker now and use it to choose my recess snack.

5. Curricular Competency Goals tab

- **Big Ideas** – Use the ◄ to expand the Big Ideas Bank. Select the Area of Learning to filter the list. Select the Big Idea. Add to or edit the Big Ideas as required. ► will hide the selection screen.

- **Curricular Goals** – These are the learning standards as identified in the BC Curriculum

The following screen displays:

- Click the Add button and the following input screen displays:

- **Goal Number** – *Required* – Must be unique. For Curricular Competency goals preface the goal number with CR to differentiate between Core Competency goals. Eg. CR1

- **Person Responsible** – Enter the name of person responsible for this goal

- **Area of Learning** - select from the list

- **Core Goal** -- Use the ◄ to expand the Learning Standard Bank. Add to or edit the Area of Learning as required. ► will hide the selection screen.

- **Objectives** – Create a student-specific measurable objective related to the goal. (eg. obtained through evidence, data collection, student reflection, observations, etc).

- **Strategies** - Enter instructional resources, activities and staff that will aid the student in achieving the objective and explain how they will be used.

6. Student Support Team tab

This allows individual team members to be added to the Plan, using the **Add** button at the bottom right, or removed using the **Delete** button. Names can be selected from the picklist or entered free form.
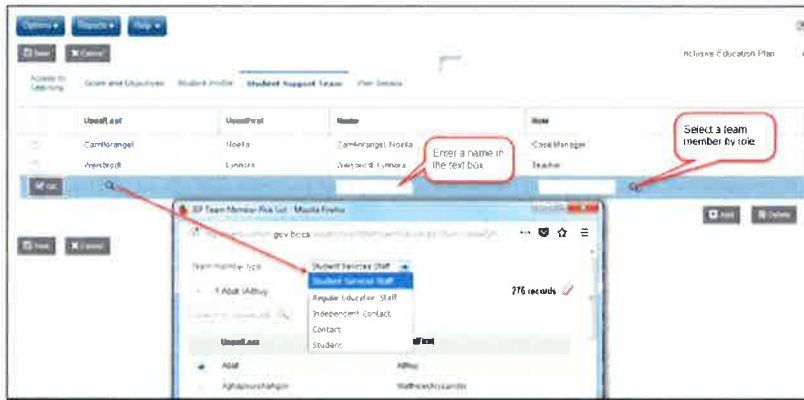
- **UsualLast** – The picklist displays a popup
    - **Team member type** – select the type from the dropdown list and select from the names displayed. Click **OK.**
- **UsualFirst** – Displays for the person selected.
- **Name** – Freeform text field for Name.
- **Role** – Select a staff member by role. Populates for selected staff when the role is assigned in Staff Details, or can be entered freeform.

7. Plan Details Tab

Do NOT change start and end dates

This displays the basic information of every student plan. All fields other than the student name and plan status are editable.