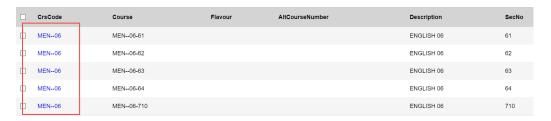
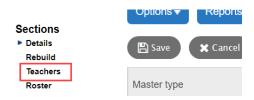
ADDING A CO-TEACHER

NOTE: If Teacher will be taking AM attendance, they will need to be added to the appropriate ATT block.

Schedule TT > Master ST > Select course



Select Teachers in side tab



Options > Add



Enter:

- Teacher Name Click on Magnifying glass to select teacher from list
- Is Primary teacher? = N (leave blank)
- Role = Co-Teacher
- Gradebook Access? = Y

Click Save button

