

Blocked Email Addresses:

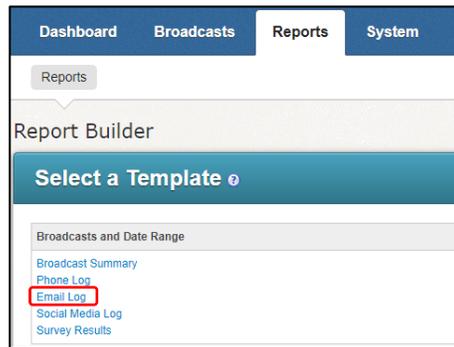
To find out which Recipients in your school have blocked email messages:

Step 1:

- Create & send a Broadcast to your school's Parents/Guardians.
- You might want to send a general explanation of what School Messenger is if you haven't done so already.

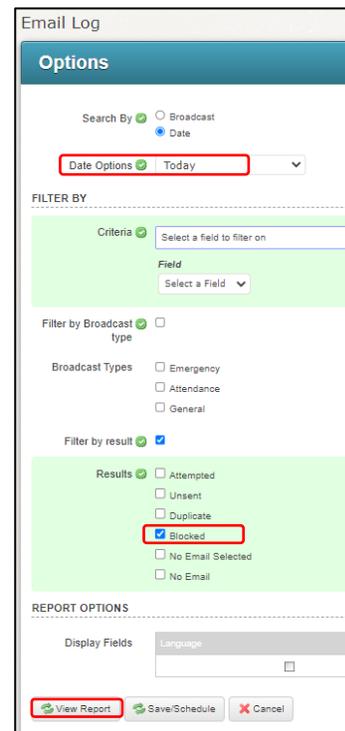
Step 2:

- You will receive a confirmation email from School Messenger that the Broadcast is complete.
- In School Messenger click on Reports tab in the Dashboard.
- On the left choose Email Log



Step 3:

- Search by Date
- Either choose the correct day or choose a Range that includes the Broadcast date.
- Click Blocked.
- Click View Report



Result:

The Report Details will list the names of the students, guardians & email addresses that have chosen to be blocked.

Broadcast Name	Submitted by	ID#	First Name	Last Name	Sequence	Recipient	Destination	Attempts	Last Attempt	Delivery Results
Lost and Found	mdutil@saanichschools.ca	[REDACTED]	[REDACTED]	[REDACTED]	Email 1	[REDACTED]	[REDACTED]	0		Blocked
Lost and Found	mdutil@saanichschools.ca	[REDACTED]	[REDACTED]	[REDACTED]	Email 1	[REDACTED]	[REDACTED]	0		Blocked