

# LOGIN AND SET PREFERENCES

## FINDING MYEDUCATION BC

<http://hub.sd63.bc.ca> > MyEd BC Button OR IT Support > MyEducation BC

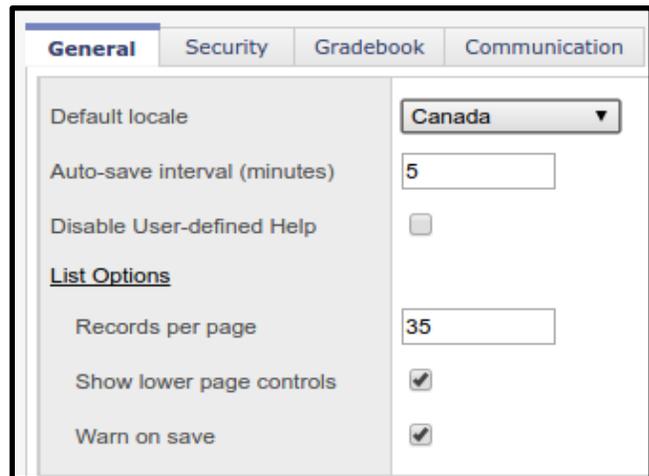
## SET PREFERENCES

Click the triangle beside Log Off to access Preferences



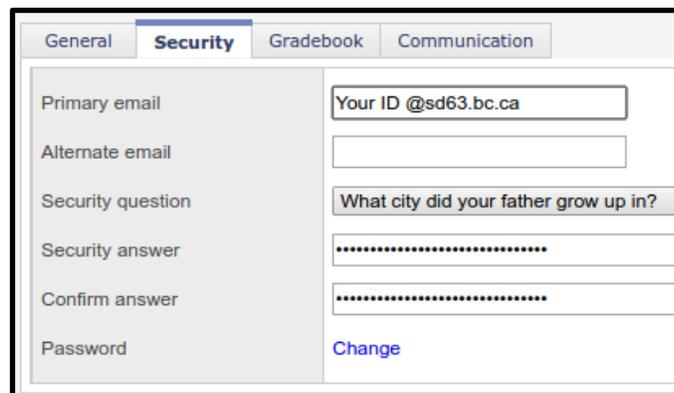
### GENERAL TAB

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- Default Locale = Canada (Spellcheck, Date format)
- Select your default view and school if applicable
- Set your preferred number of records per page
- Check Show Lower Page Controls
- Select Warn on Save



### SECURITY TAB

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- Add Primary Email
- Change security question
- Change password



### OTHER NOTES ON MYED USAGE

- Use the Log off button at the end of a session. Do not shut down your browser without logging off.
- Do not use the back or forward buttons on your browser.
- MyEducation BC creates Pop-up windows. Your browser may be set to block Pop-ups. You will need to ALLOW Pop-ups for the MyEducation BC site.