

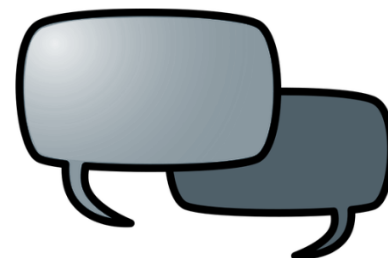
Effective Communication with Parents/Guardians and Students

Effective Communication between the home and the school is central to student success. The goal of communicating student learning is to ensure that communication between home and school is effective and ongoing, so that:

- Parents are well informed about their child's progress.
- Parents are involved as partners in a dialogue about their child's progress and the best ways to support and improve learning.
- Students are provided with information that is meaningful to them and helps them to improve their own learning.

Top Tips

- maintain focus on the student
- provide feedback that is personalized, clear, precise, and meaningful
- identify strengths and challenges
- connect next step(s) to the challenge(s) identified
- use language that parents/guardians will understand; avoid teacher jargon
- connect comments to curricular competencies but avoid a long generic list
- provide examples to help clarify the broad statements
- help parents/guardians understand how they can support learning at home



Learning Behaviours

Embed anecdotal comments on student learning behaviours. Report on learning behaviours that are appropriate for the student and the context. The following list of learning behaviours provides a starting point.

- participates actively in lessons and learning opportunities
- has materials ready and begins tasks independently
- uses class time productively
- cooperates well with others and is supportive of peers
- work shows effort and care
- is resourceful (seeks solutions independently)
- completes assignments and activities on time
- reflects on progress and uses feedback to improve work and set goals