

Saanich Schools: Personal and Sensitive Personal Information Bank

Personal Information: Information that allows someone to identify students such as name, student ID, and email address.

Sensitive Personal Information: Information which if lost, compromised, or disclosed without authorization, could result in substantial harm, embarrassment, inconvenience, or unfairness to an individual. Examples of Sensitive Personal Information may include Personal Education Number, health and behaviour information, financial information, IEPs, developmental progress tracking etc.

Note: Depending on context and the amount of information shared, multiple Personal Information items could lead to the information becoming Sensitive.

Personal Information	Sensitive Information
Legal Name Student Number Email Address	Student PEN Usual Name Pronouns Ethnicity Race Gender Parent/Guardian Information Custody Information Home Address Phone Number Photos, Videos Attendance Records Summative Grades Student Records Standardized Test Assessment Records Proof of Citizenship Proof of Residence Health Information IEP Documents, Designation Intervention Programs Safety Plans, Behavioral Plans
Dependent on Context	
Gender School Grade Student Self-Reflections	Formative Assessments Student Work Library Circulation